

## INSTRUCTIONS FOR PREPARATION

### APPOINTMENT OF THE DOCTORAL COMMITTEE

Completed form must be filed with the Office of Graduate Studies **no later than two weeks prior to the date scheduled for the qualifying examination**. Candidates must have completed at least three quarters of continuous academic residence prior to appointment of the doctoral committee and must be currently registered and enrolled at UCSD.

**DEPARTMENT/GROUP/  
SCHOOL:** Complete department section, entering student's full legal name in the order indicated. The name entered on this form should be that used on all official records with the University. Refer to the Manual of the San Diego Division, Academic Senate, Regulation 715, and OGS directives dated September 29, 1972, August 25, 1977, May 7 and June 23, 1982, December 12, 1984, and September 19, 1985 to determine eligibility for service on Doctoral committees. Forward completed copies to the Office of Graduate Studies.

**OGS:** Audit form including eligibility of nominees; approve committee; issue letter of confirmation; distribute copies of letter.



**DEPARTMENT/GROUP/SCHOOL** (Print student's full legal name as it appears on transcript.)

**PLEASE TYPE FORM**

Name: \_\_\_\_\_  
(Last) (First) (Middle)

PID#: \_\_\_\_\_

Campus Address: \_\_\_\_\_  
(Department, Mail Code)

Department/  
Group/School: \_\_\_\_\_

- Degree Aim:  Ph.D  
 Ed.D  
 D.M.A

**TO THE DEAN OF GRADUATE STUDIES:**

The student named intends to proceed to the qualifying examination for the Doctoral Degree in:

\_\_\_\_\_

**Name and Academic Title**  
(Official Name)

**Department Affiliation**

\_\_\_\_\_, Chair

\_\_\_\_\_

\_\_\_\_\_, Co-Chair  
(If applicable)

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Approved: \_\_\_\_\_  
Chair of Department/Group/School

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

**OGS**

Approved: \_\_\_\_\_  
Dean of Graduate Studies

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date